

GALAXY -mailboxes **Mounting and Use Instructions**

Congratulations !

You have purchased a new mailbox manufactured with care exclusively using high grade stainless steel AISI 316

Enclosed you will find:

- 1 mailbox secured with 1 cylinder-lock
- 2 lock-keys (inside the mailbox)
- 3 screws
- 3 plastic anchors
- 3 rubber spacers

Mounting the mailbox on a wall

1. While holding the opened mailbox at the desired location, mark the top mounting hole (a) of the mailbox.
2. Drill into the wall at the marked location using a 1/4" drill bit for brick or other masonry, or a 1/16" drill bit for wood wall.
3. For brick or other masonry wall, insert one of the included plastic anchor into the hole. Tap gently with a small hammer if needed. Skip this step if mounting on a wood wall.
4. While holding the opened mailbox, place a screw through the top hole (a), then place a rubber spacer on the screw, the curved side facing the mailbox, and finally temporarily secure.
5. Using a level, check that the mailbox is straight, and then mark the bottom two mounting holes of the mailbox (b, c).
6. Remove temporary screw, spacer and mailbox from the wall.
7. Drill into the wall at the marked locations using a 1/4" drill bit for brick or other masonry, or a 1/16" drill bit for wood wall.
8. Insert the plastic anchor into the two new holes if needed, then align mailbox holes with drilled holes, and repeat step 4 for each mounting holes (a, b, c) and secure firmly..

Mounting the mailbox on the GALAXY-stand (optional)

1. Dig a hole of 7 1/2" x 24 1/2" at the desired location. Position the stand from time to time until you have reached the optimal depth considering the final position of your new mailbox.
2. With the help of a level, position the stand vertically and stabilize it firmly with some wood-legs.
3. Fill-up the hole with cement, and wait until dried.
4. While holding the opened mailbox, place a screw through the top hole (a), then place a rubber spacer (d) on the screw, the curved side facing the mailbox, and finally set the screw in the thread, and firmly secure.
5. Repeat step 4 for the two bottom mounting holes (b, c).

(sketches can differ from model)

Figure 1

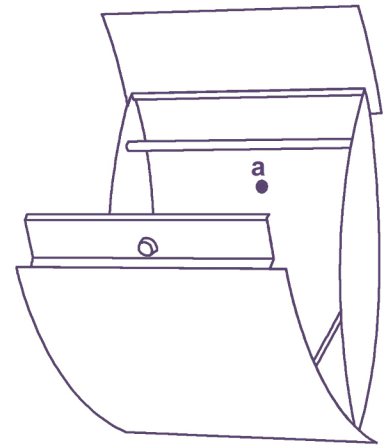


Figure 2

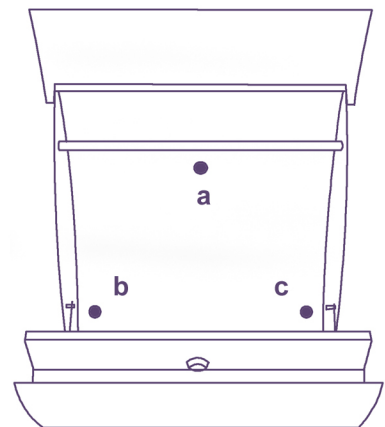


Figure 3

